

Section 3: Test Center Management

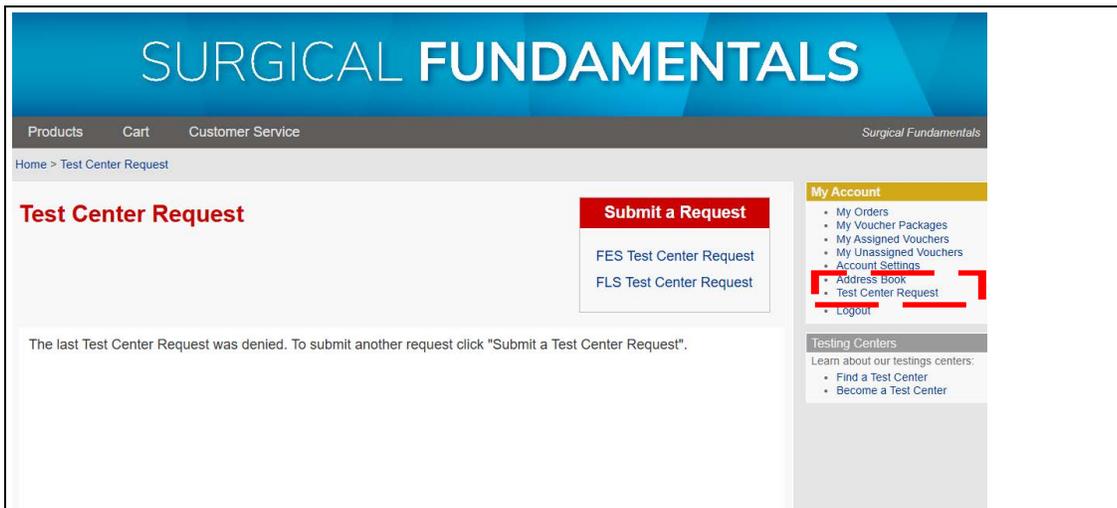
3.1 Test Center Requests



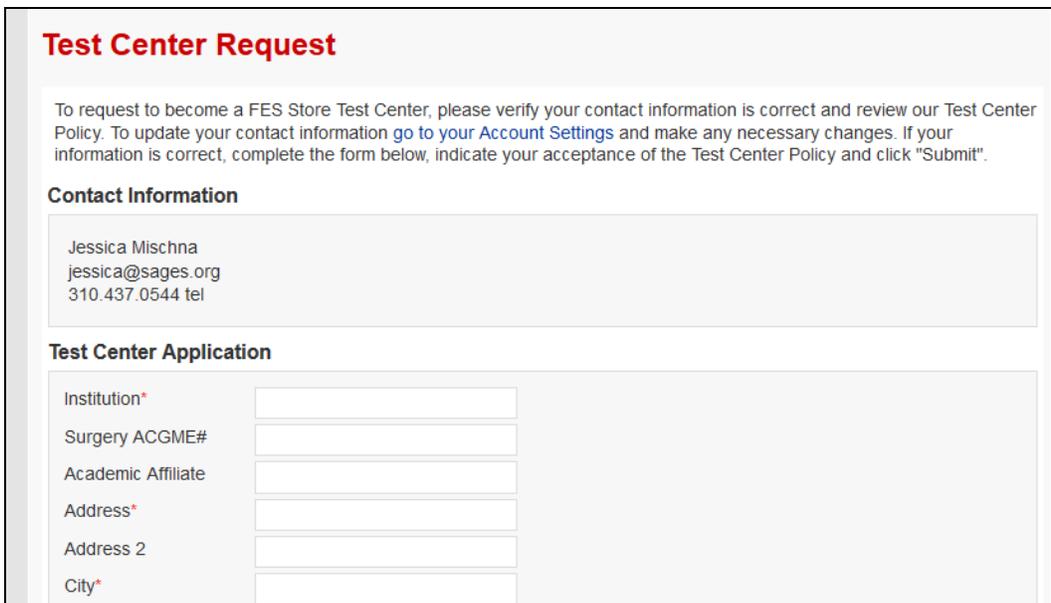
How to submit a Test Center Request

3.1.1 Log into your Account at surgicalfundamentals.org

3.1.2 Select the **Test Center Request** and click on FES or FLS Test Center Request.



3.1.3 The Test Center Application will now appear on screen



3.1.4 Complete all of the required form data and review and agree to the **Test Center Policies/Criteria**.

3.1.5 Select the **Submit** button

The above noted VR simulator is located near an accessible internet port (see Criterion 2.1)

Our institution has at least 2 computers available for FES testing (please refer to Criterion 2.2 of the test center policy).*

Our institution has dedicated space for FES testing.*

Our institution understands that there are costs associated with administering the FES exam and obtaining necessary supplies/equipment that the SAGES reimbursement rate per exam may not cover.*

Required field*

I have read and agree to the [FES Store Test Center Policy](#).*

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No file chosen

I have read and agree to the [Test Center Criteria](#)*

Required field*

3.1.6 A **Submission Confirmation** will now appear onscreen.

Home > Account > Test Center Request

Test Center Request

A Test Center Request form was submitted on Mon, Feb 4th 2013, 13:10 and is currently being reviewed. You will receive a notification when that request has been processed. Feel free to contact us if you have questions.

My Account

- My Orders
- My Voucher Packages
- My Assigned Vouchers
- My Unassigned Vouchers
- Account Settings
- Address Book
- Test Center Request
- Logout

Testing Centers

Learn about our testings centers:

- Find a Test Center
- Become a Test Center